

**FLORIDA ASSOCIATION OF CODE ENFORCEMENT CERTIFICATION
LEGAL ISSUES OF CODE ENFORCEMENT**

CLASSES: In conjunction with the Florida Association of Code Enforcement, Inc. (F.A.C.E.) and the John Scott Dailey Florida Institute of Government at the University of Central Florida, the John Scott Dailey Florida Institute of Government at FAU is pleased to offer the classes and review required for the Legal Issues of Code Enforcement Certification:

March 27	Case Development	8:30 a.m. – 12:30 p.m.	(4 hours)
March 29	Evidentiary Issues	8:30 a.m. – 12:30 p.m.	(4 hours)
April 4	Testifying and Demeanor Mock Citation Trial	8:30 a.m. – 12:30 p.m. 1:30 p.m. – 3:30 p.m.	(4 hours) (2 hours)
April 6	Code Enforcement Board	8:30 a.m. – 12:30 p.m.	(4 hours)
April 11	Special Issues Local Government Ordinances	8:30 a.m. – 12:30 p.m. 1:30 p.m. – 3:30 p.m.	(4 hours) (2 hours)
April 20	Other Legal Options	8:30 a.m. – 12:30 p.m.	(4 hours)
April 24	Mock Code Enforcement Board Hearing	8:30 a.m. – 12:30 p.m.	(4 hours)
April 26	Review for Exam (required)	8:30 a.m. – 12:30 p.m.	(4 hours)

All classes will be held at the FAU campus in Davie, 3200 College Avenue. Class size is limited, and registration will be closed when capacity has been reached. The registration fee includes course materials, morning refreshments, and free parking. Participants will be on their own for lunch. A parking decal will be mailed to you upon receipt of payment.

FEE STRUCTURE: Active F.A.C.E. members: \$13.00/hour Non-members: \$17.00/hour

REGISTRATION INFORMATION: The deadline for registering is **March 13**. Due to the strong interest in the certification program and limitations on class size, registrations will be confirmed only if they are accompanied by payment. Please contact our office at 561/297-3749 if you wish to pay with a credit card. Refunds must be requested in writing and received no later than seven days prior to the first day of the class. Fees will be refunded less a \$75.00 administrative charge. All monies are forfeited beyond this date. Non-attendance does not constitute a withdrawal or refund request. We reserve the right to cancel the classes; in that case, registration fees will be refunded in full. A \$65.00 fee applies to all rescheduled classes.

To register, please complete the registration form and indicate which course(s) you wish to take. Please mail the form, along with your check or purchase order (made payable to Florida Atlantic University IOG), to:

The John Scott Dailey Florida Institute of Government at FAU
777 Glades Road, Building 44, Room SO 108
Boca Raton, FL 33431-0991
(561) 297-3749 email: sdean@fau.edu

EXAMINATION: The Legal Aspects examination will be given on **April 26 from 1:30 p.m. to 3:30 p.m.** at the FAU campus in Davie. In order to be eligible to take the examination, you must have completed all 32 hours of classroom instruction and the review. The fee for the exam is \$85.00 for F.A.C.E. members if payment is received by **April 11** and \$120.00 thereafter. The examination fee for non-member is \$135.00 and \$170.00 if payment is received after April 11.

YOU MUST REGISTER ONLINE FOR THE EXAM AT:

<https://iog.ucf.edu/CourseStatus.awp?&course=017-0426>

ALL FACE EXAM REGISTRATIONS ARE THROUGH THE UCF IOG OFFICE

**FLORIDA ASSOCIATION OF CODE ENFORCEMENT CERTIFICATION:
LEGAL ISSUES OF CODE ENFORCEMENT**

NAME _____ TELEPHONE _____
 TITLE _____ FAX _____
 AGENCY NAME _____
 AGENCY ADDRESS _____
 CITY _____ ZIP _____
 EMAIL _____

CODE ENFORCEMENT EXPERIENCE:

0 – 6 months 6 months – 1 year 1 – 3 years 3 years or more

IN ORDER TO QUALIFY FOR THE MEMBER FEE, your check and F.A.C.E. membership application must have been received by F.A.C.E. PRIOR to the date of your first class.

Please indicate the courses(s) for which you are registering:

	Active F.A.C.E. Member	Non- Member	
<input type="checkbox"/> Mar 27 Case Development	\$52.00	\$68.00	_____
<input type="checkbox"/> March 29 Evidentiary Issues	\$52.00	\$68.00	_____
<input type="checkbox"/> April 4 Testifying and Demeanor	\$52.00	\$68.00	_____
<input type="checkbox"/> April 4 Mock Citation Trial	\$26.00	\$32.00	_____
<input type="checkbox"/> April 6 Code Enforcement Board	\$52.00	\$68.00	_____
<input type="checkbox"/> April 11 Special Issues	\$52.00	\$68.00	_____
<input type="checkbox"/> April 11 Local Government Ordinances	\$26.00	\$34.00	_____
<input type="checkbox"/> April 20 Other Legal Options	\$52.00	\$68.00	_____
<input type="checkbox"/> April 24 Mock Code Enforcement Board Hearing	\$52.00	\$68.00	_____
<input type="checkbox"/> April 26 Review for Examination	\$52.00	\$68.00	
Total amount of check/purchase order:	\$ 468.00	\$ 612.00	\$ _____

Please send registrations for these CLASSES and the REVIEW to:

The John Scott Dailey Florida Institute of Government at FAU
 777 Glades Road, Building 44, Room SO 108
 Boca Raton, FL 33431-0991
 (561) 297-3749

All F.A.C.E. exam registrations are through the UCF IOG office in Orlando

You must register online for the exam: <https://iog.ucf.edu/CourseStatus.awp?&course=017-0426>

For assistance with the exam registration, please call (407) 882-3960

OFFICE USE ONLY: Check _____ P.O. _____ Receipt _____ Ack. _____